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PAYE SUMMARY

Header

	Field Name	Type	Length	Optional?	Data	Format	Description
1	Indicator	Alphanumeric	1	NO	H		
2	Summary Type	Alphanumeric	4	NO	PAYE		PAYE = PAYE Summary
3	Summary Year	Numeric	4	NO		YYYY	
4	Employer TIN	Alphanumeric	9	NO		099999999	Tax Identification Number (TIN), must have leading zeros eg 012345678
5	Employer Branch Number	Numeric	3	NO		099	Branch Number must be entered for PAYE Employers.
6	Lodgment Date	Numeric	8	NO		DDMMYYYY	Eg 01-Januray-2003 would be 01012003
7	Business Name	Alphanumeric	80	YES			Name of Business
8	Filler		1	NO			1 Space
9	Total Income	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
10	Total Wages	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
11	Total PAYE Tax	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
12	Total PAYE paid to IRS	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
13	Salary, Wages, overtime, bonus, remuneration, gratuities	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
14	Director's fees	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
15	Stipend, commission or other amounts from services	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
16	Pension or retiring allowance	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
17	Estimated value of any quarters, board, rations or residence	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
18	Private use of car	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
19	Rent subsidy	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are

							cents eg 1234.56 will be 00000123456
20	Club fees	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
21	Travel benefit	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
22	Interest benefit	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
23	Electricity, water, telephone and other utilities	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
24	Medical insurance cover benefit	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
25	Excess FNPF or superannuation	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
26	Any other allowance granted in respect of employment	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
27	Filler		10	NO			10 Spaces
28	Filler	Numeric	1	NO	0		

Detail

	Field Name	Type	Length	Optional?	Data	Format	Description
1	Indicator	Alphanumeric	1	NO	D		Detail Record
2	Employee TIN	Alphanumeric	9	NO		099999999	Tax Identification Number (TIN), must have leading zeros eg 012345678.
3	Employee Surname	Alphanumeric	30	NO			
4	Employee First Name	Alphanumeric	15	NO			
5	Employee Second Name	Alphanumeric	15	YES			
6	Employee FNPF number	Alphanumeric	8	YES		09999999	Please covert old format to new eg. AZ111 = 0126111
7	Period Employment Start	Numeric	8	NO		DDMMYYYY	
8	Period Employment End	Numeric	8	NO		DDMMYYYY	
9	Employee DOB	Numeric	8	YES		DDMMYYYY	
10	Filler		1	NO			1 Space

11	Gross Wages	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
12	Redundancy Payment	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
13	Retirement allowance	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
14	Value of Benefits	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
15	Tax Deducted	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
16	FNPF deducted	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
17	Filler		149	NO			149 Spaces
18	Filler	Numeric	1	NO	0		

Trailer

	Field Name	Type	Length	Optional ?	Data	Format	Description
1	Indicator	Alphanumeric	1	NO	T		
2	Filler		1	NO			1 Space
3	Count Details	Numeric	7	NO		9(7)	Left Padded by zeros
4	Sum Gross Wages	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
5	Sum PAYE Tax	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
6	Filler		287	NO			287 Spaces
7	Filler	Numeric	1	NO	0		

RIWT SUMMARY

Header

	Field Name	Type	Length	Optional?	Data	Format	Decription
1	Indicator	Alphanumeric	1	NO	H		
2	Summary Type	Alphanumeric	4	NO	RIWT		RIWT = Resident Interest Withholding Tax Summary
3	Summary Year	Numeric	4	NO		YYYY	
4	Financial Institution TIN	Alphanumeric	9	NO		099999999	Tax Identification Number (TIN), must have leading zeros eg 012345678
5	Financial Institution Branch Number	Numeric	3	NO		099	Branch Number must be entered for Financial Institutions that submit RIWT Summaries.
6	Lodgment Date	Numeric	8	NO		DDMMYYYY	Eg 01-Januray-2003 would be 01012003
7	Business Name	Alphanumeric	80	YES			Name of Business
8	Filler		1	NO			1 Space
9	Total RIWT Deducted	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
10	Total Interest Paid	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
11	Interest Subject to RIWT paid - January	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
12	RIWT Deducted - January	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
13	Interest Subject to RIWT paid - February	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
14	RIWT Deducted - February	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
15	Interest Subject to RIWT paid - March	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
16	RIWT Deducted - March	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
17	Interest Subject to RIWT paid - April	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
18	RIWT Deducted - April	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
19	Interest Subject	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents

	to RIWT paid - May						eg 1234.56 will be 00000123456
20	RIWT Deducted - May	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
21	Interest Subject to RIWT paid - June	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
22	RIWT Deducted - June	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
23	Interest Subject to RIWT paid - July	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 0000123456
24	RIWT Deducted - July	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
25	Interest Subject to RIWT paid - August	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
26	RIWT Deducted - August	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
27	Interest Subject to RIWT paid - September	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
28	RIWT Deducted - September	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
29	Interest Subject to RIWT paid - October	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
30	RIWT Deducted - October	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
31	Interest Subject to RIWT paid - November	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
32	RIWT Deducted - November	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
33	Interest Subject to RIWT paid - December	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
34	RIWT Deducted - December	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
35	Filler		175	NO			175 Spaces

36	Filler	Numeric	1	NO		0	
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Detail

	Field Name	Type	Length	Optional?	Data	Format	Description
1	Indicator	Alphanumeric	1	NO	D		Detail Record
2	Account Number	Alphanumeric	25	NO			Investment reference number or Account number
3	Account Name	Alphanumeric	76	NO			
4	Number of Depositors	Numeric	2	NO		9(2)	Left Padded by zeros (0)
5	Number of Depositors reported	Numeric	2	NO		9(2)	Left Padded by zeros (0)
6	Date of Payment	Numeric	8	NO		DDMMYYYY	Eg 01-Januray-2003 would be 01012003
7	Type of Investment	Alphanumeric	3	NO			INT, TDP or OTH
8	Term of Investment	Numeric	2	YES		9(2)	Left Padded by zeros (0)
9	Depositor entity type	Alphanumeric	1	NO			I, D, C, P, T, S, G, O
10	Depositor TIN	Alphanumeric	9	NO		099999999	Tax Identification Number (TIN), must have leading zeros eg 012345678.
11	Depositor Surname	Alphanumeric	30	YES			
12	Depositor First Name	Alphanumeric	15	YES			
13	Depositor Second Name	Alphanumeric	15	YES			
14	Depositor father's First Name	Alphanumeric	15	YES			
15	Depositor father's Last Name	Alphanumeric	15	YES			
16	Date of Birth	Numeric	8	YES		DDMMYYYY	Eg 01-Januray-2003 would be 01012003
17	Gender	Alphanumeric	1	NO			M, F, U
18	Non-Individual depositor name	Alphanumeric	200	YES			
19	Depositor Address - Line 1	Alphanumeric	38	NO			
20	Depositor Address - Line 2	Alphanumeric	38	YES			
21	Suburb, Town or City	Alphanumeric	27	NO			
22	Postcode	Alphanumeric	5	YES			
23	Non-Resident Country Code	Alphanumeric	3	YES			
24	Interest	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456

25	RIWT withheld	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
26	Filler		10	NO			10 Spaces
27	Filler	Numeric	1	NO	0		

Trailer

	Field Name	Type	Length	Optional?	Data	Format	Decription
1	Indicator	Alphanumeric	1	NO	T		
2	Filler		1	NO			1 Space
3	Count Details	Numeric	7	NO		9(7)	Left Padded by zeros
4	Sum Detail Interest Amount	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
5	Sum Detail RIWT withheld Amount	Numeric	11	NO		9(11)	Left Padded by zeros (0) & last 2 digits are cents eg 1234.56 will be 00000123456
6	Filler		540	NO			540 Spaces
7	Filler	Numeric	1	NO	0		