



# PAYE ANNUAL SUMMARY

For the year ended 31 December 20\_\_

Revenue Collection Division

Employer Name: <input style="width: 90%;" type="text"/>	Email: <input style="width: 90%;" type="text"/>
Employer T.I.N.: <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/>	Branch: <input style="width: 15%; text-align: center;" type="text"/> <input style="width: 15%; text-align: center;" type="text"/> Phone: <input style="width: 60%;" type="text"/>

**Section A - Reconciliation of PAYE tax paid for the year**

1	Total amount of PAYE deducted for year	\$	
2	Total amount of PAYE sent to FIRCA for year	\$	
3	Difference (if any)	\$	
4	Total amount of PAYE tax shown on attached certificates	\$	

**Section B - Details of whether emoluments subject to tax**

5	Total amount of emoluments subject to tax	\$	
6	Total amount of emoluments not subject to tax	\$	
7	Total emoluments paid for year	\$	

**Note: The Totals as entered on the PAYE Annual Summary should balance with the totals of Employees Certificates attached.**

**Section C - Details of emoluments and benefits paid for year**

	Type of Emolument	Amount (\$)	
8	Salary, wages, leave encashment, overtime, bonus, remuneration, gratuities		
9	Director's fees		
10	Stipend, commission or other amounts for services		
11	Pension		
12	Retiring allowance		
13	<b>SUB-TOTAL</b>		
14	Benefits		
15	Total emoluments - (transfer to Item 7)		
Type of Benefit			
16	Estimated value of any quarters, board, rations or residence		
17	Private use of car		
18	Rent subsidy		
19	Club fees		
20	Travel benefit		
21	Interest benefit		
22	Electricity, water, telephone and other utilities		
23	Medical insurance cover benefit		
24	Excess FNPF or superannuation		
25	Any other allowance granted in respect of employment		
26	Sub-Total (Transfer to Item 14 above)		

**Declaration:**

I,  declare that this PAYE annual summary is true and correct in every detail

Signature:  Date:  /  /

Position:

**IT IS A SERIOUS OFFENCE TO MAKE A FALSE STATEMENT TO THE COMMISSIONER**