



Fiji Islands Revenue and Customs Authority

PRESS RELEASE

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Phone: 3301 551

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Fax : 3315 537

EARLY PROCESSING OF INCOME TAX REFUNDS

FIRCA wishes to advise all **SALARY & WAGE EARNERS (Form S)** taxpayers that due to the country's state of emergency, it will temporarily prioritize and reduce maximum processing period for tax refunds from **4 weeks to 2 weeks from the date of lodgment of tax returns**. This is only for **SALARY & WAGE EARNERS (Form S) taxpayers** and to facilitate processing within 2 weeks, they must:

- i) first, read Instructions for Completing Return for **Salary & Wage Earners**;
- ii) complete the form properly;
- iii) write on the form Name of the Bank, Branch, Account Number where tax refund is to be deposited (**compulsory**);
- iv) write name, sign and date on the Declaration part of the form.

Where applicable the following should be attached to the Tax Return form:-

- Original P4-1 Slips for period 1/1/08 to 31/05/08 and 1/6/08 to 31/12/08;
- Statement for Interest Claim on Housing Loan;
- Certified Copy of Marriage and Birth Certificate(s) of child for **first claim**;

- Transcripts or Receipts for full-time studies at School, College/University or other Educational Establishment by a child between 18 and 27 years of age;
- Certified Copy of birth certificate for elderly dependent with completed Declaration Form (IRS 011);
- Statement for Insurance Premiums paid;
- Completed “Application for Registration” form available from FIRCA, if one has no Tax Identification Number (TIN).

Not following the above will cause unnecessary delays in the processing of returns.

For further clarification contact the following officers:

Vimal Krishna, Acting General Manager Taxation

Telephone: 3303 295 (Direct Line)

e-mail: vkrishna@frca.org.fj

Krishna Chand, Acting National Manager Taxation

Telephone: 3312 819 (Direct Line)

email: kchand@frca.org.fj

**JITOKO TIKOLEVU
CHIEF EXECUTIVE OFFICER**

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